



PTSA GENERAL MEETING - MINUTES

October 1, 2012

Call to Order - Kim Plowman

Pledge of Allegiance

Secretary's Report – Natalie Roberts

Motion: "I move to approve the June minutes as presented, " by Meri Hartman, motion seconded by Taneka Ogden. Motion passed.

Treasurer's Report – Taneka Ogden

Bank balances and reserved cash balances are as follows:

- Total Cash balance is \$119,639.52
 - Savings: \$109,925.26
 - Checking: \$9,642.13
 - Paypal: \$72.13
- Total Reserved Cash Balance; \$5,000
- Unreserved Balance, ending 8/31/12f: \$114,639.52

Principal's Report – Marla Newton

Newcastle enrollment has grown this year to the biggest student population in the school's history, just shy of 550. There is no extra space in the building, as all classrooms are filled. Due to enrollment, Marla can add a half-time programs assistant to support her. She is currently interviewing and will hire soon. We have kicked off the citizenship effort with our CARES model, parents have reviewed this with their kids, and our counselor is doing lessons with students. CARES was adopted to support our school motto, "We make choices that do not cause problems for anyone."

Teachers' Report – Katie Tinnea

One Thursday each month, Newcastle teachers are looking at standards, specifically their assessment as educators. Teachers appreciate Curriculum Day lunch, the new book room, and funding teacher membership to PTSA. Kindergarten assessments are completed and teachers are now using COWs (computers on wheels). Popcorn sales started last Friday.

Site Council Report – Edana Peacock

Newcastle Public Library scheduled to open on Dec. 8. There are a number of parents who are late picking up their kids at the end of the school day. Reminder that the office closes at 4PM, and picking up students late puts office staff on over-time.

Teacher /Staff in the Spotlight – Third grade presentation to be rescheduled.

Oral Reports from Active Committees:

- **Community Liaison** – John Jensen, not present.
- **Legislative** – Kim Plowman

WSPTSA is creating a new platform, information available on the WSPTSA website on new legislative issues. There is an email survey, as well as information and videos for parents to access. Still need a volunteer to be the legislative rep for our group. The next lobby date is January 24. Teacup Program: WA State has done a pilot program for teacher/principal evaluation programs of which Issaquah School District is an early-adopter, Marla and Newcastle teachers have volunteered to work on this issue. Topic will be covered in the next Mochas with Marla (October 26).

- **ISF (Issaquah Schools Foundation)** – Edana Peacock
Looking for an ISF representative for Newcastle PTSA. “All in for Kids” campaign going now, all donations count, everything counts, contribute what you can. ISF luncheon will be held in the spring.
- **Parent Ed** – Elizabeth Ury & Kris Blik
Working out a different approach to the workshops that is more interactive as previously parent ed nights were not well-attended. Wanting to change that through new innovative programs. Suggestions welcome, please give those suggestions offline to Elizabeth and Kris.
- **Membership** – Angela Hei
Of our 548 students, 423 families have joined PTSA. Teachers receive a \$50 gift card if they get 100% registration on the website. One class is one registration shy of this goal. Angela sent handwritten notes to those families who have not registered, along with hard copy membership forms. Need all families to register on the website, however only paid members will receive the PTSA directory.
- **Art Docent** - Laura Derwin
New art docent this year. Program is being revamped and implementing new systems. Grade leads and classroom docents have been secured. Reviewed books to find all the creative expenses and now going through inventory to see what we have for this year. Will follow the school’s curriculum but are identifying new projects. District liaison Vicki Hoffman is helping with the reshaping of the program.
- **Reflections** – Jahna Smith & Chris Longfellow, Chairs, not present. Leanne Cole
Third year for Reflections program. This year’s theme is The Magic of the Moment, hoping for more participation (last year there was only 20), entries due on October 29. The art contest is for everyone, every grade, every child is encouraged to submit. Judging is first week of November.
- **Student Banking** – Michele Maresh, Chair, not present. Edana Peacock
Student banking has begun. You can open an account at HomeStreet Bank for your child. Students bring their money and deposit it into their account every other Thursday on the stage during lunch with a rep from the bank.
- **Fall Costume Carnival** – Michelle Riley & Candace Berde
The event is October 26 Friday, 6 to 8PM. Still need volunteers, currently have 6, but need more. Michelle & Candace will determine how many more volunteers needed and will add a planning meeting. Everything brought in for the cake-walk must be nut-free. If you want to volunteer, use volunteer spot link in the Cub News newsletter.
- **Entertainment Books** – Meri Hartman & Laura Derwin
Fall fundraiser is well underway. 34 books have been sold by one student. Envelopes due this Friday, if you aren’t selling please return the book that went home with your child. Currently at \$2K sales. Winners will be announced by October 9.
- **Directory Ad Sales** – Taneka Ogden
Ads are slowly coming in, have lots of verbal commitments.
- **Mochas with Marla** – Edana Peacock
Kara Beal is taking over as chair for Mochas With Marla from Monique Bloch.
- **Auction** – Georgia Forchuk
Biannual event, March 16, Sat. Night at Westin Bellevue. Secured 140 donations to date, with end goal of 500 – 600. Currently securing donations for the holiday online auction to take place the first week of December. Procurement Meeting at The Landing October 9, 10 – 2PM, all are welcome. Current at a 50% sponsorship level. Next PTSA General Membership Meeting is 11/19, will also be a co-meeting for the Auction. Auction volunteers still needed for: Raffle Lead, Student Photo Lead, Classroom Art Project Leaders (for Reimer, Crawford, Easley) Planning meeting for classroom art project is 10/2/12.

Presentation of Committee Plan of Actions (POAs)

Motion: “I move to accept the Committee POAs as submitted,” by Lani Pederson. Motion seconded by Taneka Ogden. Motion passed.

Business

- **Revisions to Standing Rules. Motion: “I move to accept the standing rules as submitted,” by Leanne Cole. Motion seconded by Meri Hartman. Motion passes.**
- **Election of Vice Presidents of Programs – Janda Keenan & Leanne Cole. Motion: “I move to bring into office Leanne Cole and Janda Keenan as co-VPs of Programs, “ by Taneka Ogden. Motion seconded Kris Blik, Motion passed.**
- **Revisions to Budget:**
 - Increase copying expense by \$750 to \$1750.
 - Transfer \$200 from Unallocated Expense to Administrative Supplies Expense to cover cost of paper.
 - Decrease Income from Fall Book Fair - Barnes & Noble to \$0.00 as no income is earned, B&N gives Laura Berry a gift card, no funds pass through PTSA.
 - Decrease Income from Spring Book Fair – UBS to \$0.00 as no income earned, UBS gives Laura Berry a gift card, no funds pass through PTSA.
 - Separate B&N/CPK into separate accounts.
 - Establish income for California Pizza Kitchen as \$750.
 - Establish Expense for California Pizza Kitchen as \$750. This is a pass-through expense; any income earned will be given to Laura Berry to buy books for library.
 - Decrease Fall Book Fair (B&N) Expense to \$0.00.
 - Decrease Spring Book Fair (UBS) Expense to \$150, for hospitality expenses.
 - Increase Geography Bee Expense to \$200 to cover cost of adding names to plaque.
 - Increase Teacher Incentive Expense by \$100 to cover our two new teachers this year.

Motion: “I move to accept the budget as submitted,” by Janda Keenan. Motion seconded by Meri Hartman. Motion passed.

- **Special Funding Requests:**
 - Alaina Barcello, 4 reading assessment kits (2 each for 2nd and 3rd grade), \$1562.00. **Motion: “I move that the PTSA fund 4 reading assessment kits, 2 each for 2nd and 3rd grade, for \$1562.00, “ by Edana Peacock. Motion seconded by Janda Keenan. Motion passes.**
 - Laura Berry, motion to cover substitute costs to send to WLMA conference, \$155.89. **Motion: “I move that the PTSA fund \$155.89 for Laura Berry’s substitute costs so she can attend the WLMA conference, “ by Meri Harman. Motion seconded by Edana Peacock. Motion passes.**
- **Website Registrations – Discussed during Angela Hei’s registration report (see above).**

Announcements – Kim Plowman

Open Chair positions

- Legislative Liaison
- Volunteers of Issaquah Schools (VIS) Liaison
- Corporate Matching
- October 26th – Fall Costume Carnival, 6–8pm
- November 1st – Hearing and Vision Screening
- November 21st – Next PTSA Meeting, 7pm – all meetings will be general membership.

Door prize won by Sara Brester
Adjournment

Respectively submitted by
Natalie Roberts, Secretary
Newcastle PTSA