



PTSA GENERAL MEETING MINUTES

June 9, 2014

Call to Order – Edana Peacock

Secretary's Report – Edana Peacock for Natalie Roberts (absent).

"I move to approve the April minutes as presented," by Laura Berry, seconded by Julianne Dietsch. Motion passes.

Principal's Report – Marla Newton

- Yearbooks will be distributed to students on Friday, and can be brought back to school during the last week for signatures.
- The end of year assembly will be on Monday June 16 at 10 am.
- Newcastle ES will be hiring for K, 4th and 5th. Marla hopes to wrap up the hiring process before the end of the school year. The open 2nd grade slot (being vacated because Ann Reimer is retiring) has been filled with a transfer.
- The new portable policy will be disseminated via e-news on Friday June 13. A new double-wide portable will arrive before the start of the 2014/15 school year, so the combined portables can house up to four classes. In brief, portables will only be used for 3rd-5th grade classrooms, and there will be a rotation system so kids will not be in a portable for two years in a row. Trent Neugebauer and Liza Rickey will be in the portables again next year. Starting in 2015/16, 3rd grade will go out to the portables and 3rd grade will be out there for 2 years, then 5th, then 4th. A student could end up having two classes in the portables, but generally those would not be back-to-back.

Teacher's Report – Laura Berry & Kristin Cakarnis

- Teacher reps relayed Sarah McKenzie's thank you for McTeacher Night. The event was very well-organized.
- Laura Berry reminded parents that children with love notes need to turn in their library books (there are 435 books still out!).

Oral Reports from Active Committees:

- Spring Book Fair – Laura Berry reported it went very well. Newcastle is the highest fundraiser for the Book Store. She is planning to purchase some mentor texts and book replacements. Julianne Dietsch already has scheduled with the district a time for next year's spring event and simultaneous book fair.
- Yearbook – Michelle Riley reported yearbooks are going out Friday; ordered 488 (including 20 extras) and received 515 (because of publisher mistake) so have extras. Thanks to Laurie Holmes for printing the labels.
- Auction – Luisa Gass & Elysa Piha reported. The auction will be held on March 14, 2015 at the Westin in Bellevue. The theme is "Inspire Greatness." The auction committee has about 50% of the volunteers needed, and in particular the committee is seeking a volunteer to coordinate the Teacher Experiences. They are also looking for volunteers for data entry positions (e.g. catalogue and inventory management). The kickoff meeting will be at Luisa's house this Friday June 13 at 9:30 am. The committee does have a procurement team but they have not yet assigned specific duties (eg, Neighborhood Events).

Treasurer's Report – Cindy Buono & Rae Miller

Cindy Buono reported that the bank statements have been reviewed. She distributed PTSA's cash balances as of May 31. Our unreserved balance is at approximately \$89,000. We have some funds left in the special funding request allotment.

Business

- Parking/Traffic Issues – Edana reported that a subset of parents and the administration are continuing to examine parking and traffic issues, and they are hoping to come to a resolution on some options that may be put in place in the fall. Options to alleviate congestion already include encouraging bus families to send kids on the bus and encouraging parents to carpool whenever possible.

- Special Funding Requests
 - Mentor Texts – Mentor texts for units of study: Provided to teachers to help guide instruction. Each grade level would receive two per unit. Mentor text is used to show students how proper text is formulated, sentences are constructed, stories are built, etc. Julianne Dietsch moved and Danielle Dixon seconded dedicating \$2155.21 to purchase the mentor texts as proposed. Motion approved without opposition.
 - Portable Support - Portable classroom storage and support: Purchase a Tuff Shed for storage (to be placed between the portables or close by) and an additional \$600 to make things more comfortable out there (mini fridge, Keurig, extra hand wipes, etc.). Total is \$3844.79. 3325\$ is for the shed. Michelle Riley moved and Stina Fluegge seconded dedicating \$3844.79 to purchase items for portable classroom storage and support as proposed. Motion approved without opposition. These funds can be spent immediately, and if the teachers in the portables realize that other supplies are needed, a second special funding request could be submitted in the fall.

Budget Presentation – 2014-2015 School Year

Cindy Buono informed us that the budget that was distributed this evening is a draft and it can be revised in September at the next PTSA meeting. Cindy presented some highlights from the budget:

- California Pizza Kitchen will go away because we are not doing that fundraiser anymore.
- The Spiritwear budget decreased because future sales will be completely on line except for the sale of merchandise that the PTSA already has on hand.
- Family event food offerings in the future will go through PTSA rather than through individual 4th and 5th grade fundraising. The budget now shows a line item for family event food expenses, with a placeholder of \$2000.
- Fundraising projects: Assuming \$210K for auction and \$25K for raise the paddle.
- Current 3rd grader (class of 2023) dollar amount is higher this year because they will start fundraising earlier in the year than has been done in the past.
- There is no planned income from directory advertising this year.
- Our VIS donation decreased because no bonds or levies are planned for next year.
- We still have \$3383 from Raise the Paddle 2013 for technology and curriculum support.
- PTSA funded programs had the most changes.
 - EA time for reading and for math at \$20K and \$10K, respectively.
 - 5th grade camps 2022 and 2023 line items for \$2K each granted by PTSA. This is in lieu of having the family event food serve as a 5th grade fundraiser. PTSA will earn that money by selling food at the family nights. The 5th grade will have more certainty with regard to expected incoming funds.
 - Science enrichment was cut in half because the money has not been used for the past few years. Those funds will be repurposed for math.
 - The teacher allotment and incentive increased under the assumption that the school will get one more staff member next year.
- This year PTSA is operating at a net loss but we will be at a net gain again next year with the auction.
- In January, PTSA approved about \$4k for emergency preparedness supplies, moving some of the money from EA funds that were not being used. Some of the current unallocated funds will be reflected in emergency preparedness.

Georgia Forchuk moved to approve the budget as presented and Michelle Riley seconded.

Open EC Positions for 2014-2015 - election

- Treasurer – Angela Ursino. Danielle Dixon moved and Stina Fluegge seconded Angela Ursino for the office of Treasurer for 2014/2015.
- VP/Volunteers – Allison Sweeney. Meri Hartman moved and Luisa Gass seconded Allison Sweeney for the VP of Volunteers for 2014/1015.
- Member At Large – Edana Peacock. Everyone moved and seconded Edana Peacock for the At Large Member of the Executive Committee for 2014/2015.

Check signers for 2014-2015 school year.

Four Executive Committee members were designated to be check signers for PTSA next year: Stina Fluegge, Michelle Riley, Allison Sweeney, Julianne Dietsch

Annual audit committee.

The annual audit committee will comprise Julianne Dietsch, Angela Ursino, Georgia Forchuk, Michelle Riley, Leanne Cole.

Presidents' Farewell

Edana Peacock and Kim Plowman distributed thank you gifts to Executive Committee members.

Announcements – Edana Peacock

- Friday, June 13th – Auction Kick-off Meeting, 9:30 AM
- Friday, June 13th – Kona Ice Truck Party for entire school (afternoon)
- Wednesday, June 18th – 5th Grade Promotion, 10 AM in the Commons
- Wednesday, June 18th – LAST DAY OF SCHOOL, report cards go home
- Wednesday, June 18th – Newcastle Neighborhood Life Block Party, noon to 5 PM at Lake Boren Park

Adjournment

Julianne Dietsch moved for meeting adjournment at 7:57 pm.

Minutes respectfully submitted by Danielle Dixon for Natalie Roberts, Secretary.