



Newcastle PTSA Board Meeting
November 18, 2025
Newcastle Library
6pm-7pm

In attendance: Jill, Melissa, Chai, Bindi, Paul, Katie, Fio, Lynette (remote), Stephanie, Dr. Wood, Alicia

Call to order: 6:03pm

Approval of Minutes - October meeting minutes

Principal Report - Dr. Wood

New program being offered - Breakfast - available from 9:10-9:20am - \$3 or otherwise covered. Being presented to students soon. Students will have pass to arrive late to class.

Teacher Representative - Mrs Thomas

Conferences - went well. Lots of holidays coming up with student absences.

President

- a) Grant Requests - Trish Snider - Requested grant for an Author Visit - available for entire school - available for 3 assemblies - will promote children to appreciate writing - \$750 - board voted and approved
- b) Spirit wear profits \$1323.53, gained \$483.93, \$839.6 for teachers & samples.
- c) Vote: Free Yearbooks for teachers? - Mrs. Thomas - to save money - suggested to print in B&W, not hardcover. Jill agreed it didn't need to be hardcover, suggesting 1 per grade available for teachers, most agreed/ liked it in color. The board agreed to provide 1 per grade level, teachers may purchase on their own.
 - i) (request from Tammy printing costs for the year)
 - ii) Suggestion to only print for 1 per household - Thomas to look into.Approximate cost per yearbook \$28.
235 Yearbooks sold - cost p/yb will increase if we don't sell 400
We already provide free yearbooks for angel kids.
- d) School Supplies - check and incentive - \$10 per person - over the target figure - anything over PY sales
- e) Silver Membership Award: 358 PTSA members (increased 5% from last year) - board discussed and agree to not do a Membership Drive - more time to focus on fundraising events - will offer more events that have different price structures for member/non-member to encourage membership vs a drive



Treasurer

- a) Income- \$36,000 - Expenses - \$38,000 - (includes the \$19,500 prior year expenses, only budgeted \$2k) - Fundraising \$50k goal - raised \$22k - still have \$55k in reserves

Volunteers

- a) Picture Day Retake Volunteers - Bindi and Stephanie
- b) Cookie Exchange Mon Dec 15 - Sign up will go out socials and included in room rep Friday
- c) Meet the board pictures - posted to socials

Ways and Means

- a) Charleston Wrap - still ongoing if sales online. Comparison to other similar fundraising events (ie popcorn) raised more than double
- b) Book Fair at Island Books - \$800 raised (15% of sales) - Dr. Wood suggested Teachers hosting a reading time to boost sales. Will rebook event for next fall - only allows 1x year.
- c) Ice Arena - Jan 19th - MLK (no school day) all school event - discussed promoting the online code more often, Katie will make video this weekend to help promote
- d) Wine Tasting - Parent event at DrumRoll Wines - Dec. 6

Programs Update

- a) Holiday Decoration Party - Dec. 3rd - discussion regarding the event being more inclusive, voted (via WhatsApp) to still hold event but discussed to move to Holiday Winter Event vs Gingerbread House Event. Event will have a variety of activities, snow globes and Gingerbread house making, in addition to other activities - Skyline HS students will lead craft stations (volunteer opp). Will have Raffle \$2 or 6 for \$10. Door prize, must be present to win.
- b) Reflections - 3 entries in total - taking into district this week - discussed prior years school would submit around 10-12 pieces. First year doing event in few years so will work on promoting more next year to get back to same level of participation.
- c) Afterschool program to provide PTSA portion of their fees. Bindi working with all afterschool programs to offer a portion of sales as minor fundraising opportunity for whole school.. le Cooking School already agreed to provide donations for total sales.

Outreach Update

- a) Food Drive - \$741 donation - goal was \$1000 - (top school had \$2200)

Secretary

Newcastle Elementary PTSA

Parent Teacher Student Association



- a) Training - Check if Paul and Lynnyetta have completed their training. The WA state PTA page is updating their training list, and existing resources have been moved to <https://www.wastatepta.org/pta-leaders/leader-resources/leadership-guides/>.

Other Items

Discussed auction funds - team looking into various covered area options. Blacktop was too expensive to include both. Budget is \$9k which the majority of funds will go toward the cover, also include painting option for outside activities. Dr. Wood got approval from the district we can include a sponsor to help fund, if need be. Painting updates will be dependent upon weather.

Communications - best way to get information to parents. Some parents don't have social media so rely on teacher emails, newsletters and/or printed. Discussed monthly newsletter, bi-monthly room rep emails, and then adding in teacher blurbs and sending teachers upcoming dates to include in their own emails and so they are aware of all the events. Mrs. Thomas will help drive messages to all.

Adjourned - 7:38pm