**PTSA Board Meeting Agenda**

**April 19, 2021, 6-7pm via Zoom**

Attendees: Trisha Marshall, Mary McGuire Brown, Bettina Vuong, Teresa Fagan, Albert Kim, Mei Atandan, Bisa Meek, Erica Marulanda, Ali Bligh, Allison Sweeney, Mary Vickers, Tod Wood, Nicole Anderson, Sarika Sikka

**Topics**

1. **President’s Update – Trisha**
   * Golden Acorn winners finalized – Peter O’Donoghue, Jessica Anderson & Sarika Sikka, Will be announced in April 26 eNews, Recipients to receive something this week
   * Nominating Committee update – All positions have at least one person for next year, Incoming President – Mary Vickers, Will be announced next meeting
   * Yearbook layout update – Will be done alphabetically by grade, similar to secondary schools
   * Laura Berry gift + Ms. Andrews due to retirement
2. **Principal’s Update – Dr. Wood**
   * No COVID positive cases on campus, Fortunate with students/contact tracing, Seeing a lot of things going on outside of school
   * K-5 Back on Campus
   * RIF – Affects those hired in last 4 years, 12 Staff at Newcastle impacted – All certified staff
   * Enrollment - District elementary schools -9.5%, Newcastle is higher, Down approximately 70 students
   * Wait Lists for In-Person – Only 2 left waiting, as they requested specific teachers
   * No NEW bargaining news
   * Discussed need for ISD to be clear about Fall plan to avoid losing more students
3. **Auction Update – Nicole/Sarika**
   * Only 19 days until Live Gala – 7 pm on May 15th , Toast at 6:45 PM
   * Silent Auction May 8-15, Stops at 7 pm, Items with Alcohol for 5 days
   * Will have Dessert Dash – May 8-13, Pickup May 14th + Charcuterie Board – Newcastle Box
   * Final Call for Procurement
   * Kid Videos – What are you looking forward to?
   * Hiding “eggs” in catalog – 4 – Free for $.01
   * Reminder – Register for Auction
4. **Treasurer Update – Ali/Mei**
   * 2021/2022 Budget planning – Planning Meeting set – Will set Priorities at 1st Meeting
5. **Ways and Means Update – Teresa/Erica**
   * Spring Book Fair? – Can order online & ship to school
     + At school – Outside on weekend?
     + Tod to inquire / Trisha to ask about at Thursday Council Mtg.
6. **Outreach Update – Marcia/Bettina**
   * Food Drive – 457 Lbs. so far, Last Day 22nd, Heather to deliver 23rd
   * Sunshine to Family Who Lost House
   * Budget Vote Needed – Move $700 from FACE to Sunshine
     + Motion to Approve – Bettina Vuong, Second Erica Marulanda, Voted to Approve by All
7. **Volunteers Update – Allison/Mary**
   * Staff Appreciation planning – All Staff, not just teachers, First week of May – 3rd–7th, Will incorporate Room Parents & trying to include Remote Learners as well – Wear Favorite Color, Send Note on Seesaw
     + Monday – Donuts
     + Tuesday – Masks
     + Wednesday – Tapatio Lunch
     + Thursday – Scavenger Hunt
     + Friday – Sweets / Car Wash
   * Volunteer Appreciation
     + To Put Together Video for Thank You
8. **Programs –** STEM Week
9. **Calendar Review**
   * April – Food Drive; STEM Week Apr 26-29
   * May – Auction; Staff Appreciation
   * June – Budget finalization; EOY Celebration; final General Membership Meeting
10. **Administration**
    * ISF News – NEM event April 29 – Putting together program to help with learning loss + Mental / Behavioral Help, Newcastle 1 of 3 with Program this year
11. **Key Upcoming Dates**

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| **Thursday, April 22nd** | Last Day for Food Drive Donations |
| **April 26th – April 30th** | STEM Week |
| **Thursday, May 6th** | Materials Pickup for Remote Students |
| **May 8th-15th** | Reuniting the Pride Lands – Silent Auction |
| **Saturday, May 15th – 7 pm** | Reuniting the Pride Lands – Virtual LIVE Gala |