

Newcastle Elementary PTSA

Parent Teacher Student Association



Newcastle Elementary PTSA Board Meeting

Wednesday, August 23, 2023

Mary's House

5.45pm

In Attendance: Mary Vickers, Alice Kim, Fiorella Tapiarene, Bisa Meek, Sangeeta Iyer, Jennifer Wang, Danielle Colatasti, Anand Patel, Janis Yu, Shellie Colby, Dr. Wood.

Absent: Katie Green, Katheryn Sciba, Betsy Ray (yet to be voted), Mindy Niehaus (yet to be voted),

Topics

1) Dr. Wood Update

Teachers start full time next week. This week teachers worked through trainings as well as a geocaching team event.

Staff changes

- Amy Mudrevetch returns this year.
- New 1st grade teacher – Ms. Probadora
- We will have new full-time sub in ML program
- Kaley – counsellor is back
- Julie King, 2nd grade teacher is back
- Still working to hire 1 para
- Ms. Ditore is coming back as a long-term sub

2) President Update

- a. "Get to Know" PTSA on communication platforms
 - i. SOUP ER can, each meeting recipient gives to next participant next meeting. Today's winner Anand!
 - ii. All board members please your bios to Mary.
- b. CMY on first day/Leo
 - i. Card my yard for first day. Kinder connect will have separate CMY for their 1st day.
 - ii. Leo volunteers ready for day 1
- c. Everyone join PTSA? – Reminder for all board members to join PTSA.
- d. Reach out to volunteers, especially First 2 weeks and remind them to get application in

- i. VP of volunteers – please send updated volunteer list out to all the chairs. We'll need to get another push so families who didn't join PTSA can join and signup to volunteer and get yearbooks.
- e. Google Drive
 - i. No members reported any issues getting into google drive.
- f. Popsicle for day 1
 - i. Ordered 15 boxes. Need help handing out popsicles, so any member able to volunteer on 8/28 let Mary know. Mary will be there with a laptop and lion decals to help people signup to PTSA.
- g. Curriculum Night Table Help
 - i. Scheduled on Sept 12, Tuesday. Just 1 night. 2 sessions – 1st session to start 6pm covering TK, KG, 1st and 2nd grades. There is another table for PTSA signup at the curriculum night.
- h. Grant for lunch carts
 - i. Grant request submitted by Ms.Wilhelm. Requesting 700\$ for 7 collapsible lunch wagons. Many teachers already have wagons, need for rest of the classrooms.
 1. Call to motion – Bisa called the motion to approve the 750\$ grant request
 2. Seconds Dr.Wood
 3. Grant approved with no objections or abstentions
- i. Parent/Staff survey
 - i. Sent out in enews. After survey closes, Mary will look at results to analyze. Teachers to get another survey. Teacher rep is Ms.Butler.
 - ii. President of Issaquah PTSA council sent Mary an email – that according to bylaw, each member of the board has to do a paid training, costing 50\$ each. We are not budgeted for it. Each board member to look at the available free trainings, take the ones pertaining to their roles, and if any one cannot find a free training, to let Mary know by 8/28.

3) Volunteer Update

- a. Do we have openings to fill?
 - i. VP of volunteers to check what openings to fill and communicate before curriculum night

4) Ways and Means Update

- a. Spirit Wear/Teachers & Staff Link
 - i. Shellie working with Amy to create new logo. Flyer will be ready shortly. Store to be open 9/1 to 9/20, delivery by end of October.
 - ii. Shellie also reached out to Allison Sweeney – for a frosty barrel fundraiser, no response yet. She will follow up, possibly looking at fall/winter timeframe.
- b. Read-A-Thon Timing

- i. Shellie to ask teachers via Ms. Butler what timeframe would they prefer for this.
- c. Booster
 - i. Booster is a company to help generate funds for school. For a school our size we could raise 14-17k\$ after the fees. We pay 1k\$ to setup. They offer 3 different service options
 1. We do everything
 2. Shared services where we do setup but they do the actual event – 30% cost. 2 weeks to generate funds. Corporate matching available. Events like fun run/color run (2\$ extra), glow in the dark event. Organizer will send out a video for us to take a look.
 3. Full service where they do everything

Next steps: Shellie to reach out to Hollywood hill elementary, in Woodinville who have used Booster before to get their reviews.

Dr Wood to check new regulations regarding fundraising and scheduling, and if we can do an in school event.

5) Programs Update

- a. Lion Art Room Change
 - i. Moved to a different portable. Poornima is helping with the move.
 - ii. Need a co-chair to work with Poornima.

6) Outreach Update

- a. KinderConnect
 - i. 2nd meeting on Saturday 8/26 11am-1pm.
 - ii. Laptop and table for PTSA membership will be setup.

7) Treasurer Update

- a. All check signers?
 - i. Bisa going in tomorrow (8/25) to sign this.
- b. Kathryn’s Email
 - i. Board reviewed the email Kathryn sent out regarding financial review, no particular feedback.

Monday, August 28	Meet the Teacher, Popsicles on Playground
Tuesday, August 29	First Day 1-5 grades
Friday, September 1	First day Kindergarten
Tuesday, September 12	Curriculum Night
Wednesday, September 13	Board Meeting 530p Membership Meeting 630p