

Newcastle Elementary PTSA

Parent Teacher Student Association



Newcastle Elementary PTSA Board Meeting
Tuesday, October 10, 5:30p
Newcastle Elementary Library

Call to order - 5.34 pm

Attendees - Alice, Sangeeta, Katie, Dr.Wood, Mary, Mindy, Bisa, Anand, Kathryn, Janis, Shelly, Fiorella

Topics

1) Dr. Wood Update

2) President Update

- a. Grant for 5th Grade - Create your own mixture, for up to \$250. Request from Ms.Kassuba for all of the 5th grade class. Bisa motioned to approve the \$250 Grant for 5th grade art project, Anand seconds. All ayes. Grant approved.
- b. Grant for 3rd grade - \$1500 board approved for field trip to the Cougar Mt Zoo via email. Approved.
- c. Grant for scholastic/line Items - Grade K,1 (554\$),2 (524\$),3,5 bill submitted for \$2,260. Entire scholastic for school included in the grant figure except for 4th grade. Going forward board motions to include this recurring item as a line item in the budget.
 - i. Anand motions to approve grant for scholastic project, Katie seconds, all ayes for scholastic grant request
 - ii. Discussion regarding remaining \$10,000 grant budget - K, 1, 2, 4 and 5 teachers may each get 1000\$ for the rest of the year, 3rd grade already had their approved budget.
- d. After School Programs - all programs currently running
 - i. Sponge - Spanish
 - ii. Leap4Kidz - Lego
 - iii. Chess
 - iv. Robotics - had low enrollment so vendor opted to cancel the program
- e. Playworks - program only provided 15 t-shirts but we have more kids acting as Junior Coaches. Discussion to get vests instead of t-shirts so they can be used for the program for years to come. Looking to order 50 vests. Initial quote \$435. This will come out of the playground budget. Action. Mindy to look into DIYing this.

3) Volunteer Update

- a. October Teacher Appreciation - 4th/5th Grade - Crocktober. Slots filling up.
- b. Picture day - all slots filled up
- c. Vision and hearing - Need 2 more volunteers

For playworks - send it in social media that parents can show up first weeks as long as they are approved to volunteer, to be reassured that the program can work.

4) Ways and Means Update

- a. Fundraisers
 - i. Frosty Barrel - 10/11
- b. Book Fair - March 18-24 dates locked. Lots of volunteers signed up.
- c. OL reign - need to get the check from them.
- d. Booster - No setup fee but 15% fee to use the software
- e. Orange ruler - They only offer SW option now.

Next steps: See if we can find volunteers/chairs for this event so we can use orange ruler for a 10% fee and do the event ourselves.

5) Programs Update

- a. Fall Activity--Fletcher Farm. Need adult volunteers for traffic/parking. Nathalie is going to chair this event. Will use high school volunteers.
- b. LionArt update - Up and running starting in October
- c. Bingo/game night - date to be planned
- d. Winter fest - Need to find a chair

6) Outreach Update

- a. New families - Goody bags for new families ready to be delivered. 5 delivered to date.
- b. Principal Chat Chair - First one last week, very low attendance. Discussed ways to increase attendance.
- c. FACE - Family and community engagement. Meeting 10/13.
- d. Food Drive - Date for delivery - Nov 18th, drives will overlap with Holiday gift drive - confirm to use fletcher farms, and for food drive use a school wide event.

7) Treasurer Update

- a. Update - Statements are not made available until send snail mail middle of the month. Katheryn would like access to the online statements to access sooner. Signer portal has access to provide her reports by day 3 of the month.
- b. Gambling Renewal - upcoming deadline to renew, in process
- c. AIM Insurance Payment - completed

8) Secretary Update

- a. Directory Update - Mei training new chair Namita on procedure. Discussed doing another membership drive to increase total membership prior to Directory being published. Original delivery date as by Nov. - may need to push into Dec. to allow additional time for Membership drive. Looking to get 80% participation for each classroom. Reward to silly string Dr. Wood.
- b. Board Training - Updated status

Upcoming Important Dates

Friday, October 27 6p-8p	Fall Festival @ Fletcher Farm
Tuesday, November 14th	Board Meeting 530p Membership Meeting 630p*
Wed/Thurs Nov. 8 & 9	No School--Conferences
Friday, November 10	No School--Veteran's Day

*Next Board Meeting on Nov 14th will be hybrid and allow for in person and zoom attendance. The GetSmart Campaign for gun control will be presented.

Meeting Adjourned: 7:07pm