

# Newcastle Elementary PTSA

Parent Teacher Student Association



Newcastle Elementary PTSA Board Meeting  
Monday, November 8, 1:00pm-2:30pm  
Mary's House or Zoom

**Attendees:** Mary Vickers, Albert Kim, Ali Bligh, Mei Atangan, Marcia O'Donoghue, Brooke Weller, Bettina Vuong, Lara Velasco, Allison Sweeney,

**Call to Order:** 1:03pm

**Dr. Wood Update** - unavailable / on vacation

## **President Update**

- a) Nominating Committee - members voted in by early next year and Rebecca Nguyen is assisting with organizing potential members
- b) Buddy Bench Update - almost finished and the O'Donoghue family is generously donating time and money to restore
- c) Membership - raffle winners have been given prizes. Dr. Wood supports membership drive in classrooms for a bonus recess as reward. PTSA will need to coordinate supervision.
- d) Forms of Communication- please get approval from Dr. Wood prior to communicating to teachers/ staff.
- e) Spirit Day- Students participate on specific Friday's and wear their favorite sport team or Newcastle Lion gear. Spirit Day in November occurs on Friday, November, 19th.
- f) One Drive- members document pertinent details related to their role and include any contacts or other information that may be helpful for members filling your specific role in the future.

## **Grant Request**

- a) Ms. Generoux submitted a grant request for 2nd Grade for \$570. Lara made a motion to approve the request and Allison Sweeney seconded the motion. The motion passes with no notable objections or abstentions.
- b) Stacy Cho submitted a grant request for Nancy Shepherd OT as needing additional resources for fine motor skills, and other support materials for students who need adaptations for learning as indicated by Tier 1 Intervention Support. Specifically, \$68.94 for pencil grips. In a related request Bhumika Chandarana submitted a request in the

amount of \$1976.85. This was tabled after discussion as the Board requires further clarification for approval.

- c) Becky Butler submitted a grant request for the 1st Grade to receive the Scholastic News magazine in the amount of \$601.85. Lara made a motion to approve and Albert Kim seconded the motion. The grant request was approved without objections or abstentions.
- d) Check requests for clear masks in the amount of \$286.13 were submitted. Marcia motioned to approve the request and Bettina seconded the motion. No abstentions or objections and the check request was approved.

### **Volunteer Update**

- a) Three Teacher Appreciation events typically planned around November, February and May were discussed. Debate as to whether to cater the events was discussed due to Covid 19 safety protocols. The cost is estimated around \$800.00 per lunch for the entire staff per event. Ideas were generated as to how to help sponsor the event and offset PTSA expenditures. Currently \$4,000 is budgeted and discussion ensued as to how the PTSA could support the events with or without parent involvement.

### **Ways and Means Update**

- a) Read-a-Thon Fundraiser - Dr Wood gave a 'green light' for the event. Timeline is sometime in Spring (February/March potentially). Minimal involvement from teachers, easy pay process, makes it a favorable fundraiser.
- b) Spirit Wear - Reminder for December orders
- c) Card My Yard Fundraiser- portion of proceeds from purchase goes toward the school.

### **Programs Update**

- a) Reflections update - 15 submissions total
- b) Pumpkin Patch update - successful fundraiser and school community event!
- c) Science Fair - tbd - possibly March

### **Outreach Update**

- a) Gift Barn - will occur in December with details to come.
- b) Food Drive - Newcastle Elementary food drive will occur after the holidays to coincide with the January Issaquah Clothing and Food Bank Drive. Rebecca Nguyen will lead.
- c) Angel Program - Program will be highlighted in E News and parent emails to communicate the program's purpose and generate volunteers and interest/ awareness.

### **Treasure Update**

- a) Standards of Affiliation completed
- b) 990 taxes by November 15
- c) Lion Art budget \$7500.00

### **Secretary Update**

- a) Training status - 7 members have completed and Brooke will reach out to remaining members to complete training for their position.
- b) Directory - discussion ensued as to whether it should be digital or printed. Since there were no funds included in the budget, the Directory will remain digital this year but may move to a printed document next year to allow for fundraising for the 2023 Auction.

### **Upcoming Important Dates**

Thursday, November 11 No School--Veteran's Day

Thurs/Fri November 25 & 26 Thanksgiving Holiday

Thursday, November 18 4p-515p Parent Wiser -- "What do you Say? How to talk with kids to build motivation, stress tolerance, and a happy home"

December 1st and 2nd Parent/Teacher Conferences

December 6 PTSA General Membership Meeting

December 13 PTSA Board Meeting