



Hello,

Thank you for your interest in becoming a volunteer for the 2022-23 school year. The Issaquah School District requires that volunteers update their application information annually.

Note: If you are not interested in volunteering during the 2022-23 school year please disregard this e-mail.

The volunteer application for **2022-23 is now available.** If you are interested in volunteering during the 2022-23 school year,

1. If you have an existing account, log in by going to <https://issaquahvolunteers.myschooldata.net> and clicking on “Login” in the upper right corner of the screen (***Please do not create multiple accounts***). *If you have forgotten your password, please request a password reset via email to volunteers@issaquah.wednet.edu – please include the email address you used to create your account. You will receive an email response once your password has been reset.*
2. If this is your first time volunteering for the school district, please go to <https://issaquahvolunteers.myschooldata.net>
Click Register and complete an application.

Once you have logged in, the system will require you to go through each tab in your profile to update any **outdated** information. In addition, you’ll be required to complete the following items under the “My Checklist” tab:

1. **Volunteer Agreement**
2. **Volunteer Orientation 2022-23**
3. **Volunteer Preferences**
4. **My Uploads:**
 - A) Current government photo issued ID – must be clear and not expired
 - B) Vaccination card
5. **Submit Verification Signature**
6. **Sign out of your account**

Step-by-step instructions for updating your application can be found on the [Volunteer FAQ page of the ISD website](#). Once you have completed the checklist items, your application status will change from “Incomplete” to “Complete”, which means your application is pending review. Human Resources (HR) will run a Washington State Patrol background check and review your updated information to determine your eligibility to volunteer for the 2022-23 school year. If approved, you will receive an email confirming your approval to volunteer.

You can view your approval anytime under “My Checklist” under Events. See example below.

Event	Date
Approved to Volunteer	6/30/2022

Please allow **two to three weeks for processing a volunteer application.**

Please note: We are unable to process applications on a case-by-case basis. We receive many requests for rush processing and we are unable to accommodate each request separately.

If you have questions or need your password reset, please e-mail volunteers@issaquah.wednet.edu for assistance.